



LINCOLN CHARTER TOWNSHIP

2055 West John Beers Road • P.O. Box 279 • Steeersville, MI 49127-0279 • (269) 429-1589 • FAX (269) 429-0880

Application for new connection to public water/sewer

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The undersigned applicant makes this application for connection with the Municipal Water/Sewer Systems and agrees to observe all the regulations prescribed by the ordinances of Lincoln Charter Township and codes/laws of the State of Michigan relating to water/sewer, and pay the rates established for the uses mentioned below. Further, all the rules and regulations of Lincoln Charter Township are hereby accepted by the undersigned, his heirs, and assigns, as the conditions of this application.

PROPERTY OWNER/S: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

TAX CODE NUMBER: 11- \_\_\_\_ - \_\_\_\_\_

PP# \_\_\_\_\_

PROPERTY TO BE OCCUPIED OR USED AS:

\_\_\_\_ RESIDENTIAL \_\_\_\_ DUPLEX \_\_\_\_ COMMERCIAL \_\_\_\_ INDUSTRIAL \_\_\_\_ OTHER

WATER ASSESSMENT \$ \_\_\_\_\_ SEWER ASSESSMENT \$ \_\_\_\_\_ (ON PROPERTY TAX BILL)
WATER BENEFIT FEE \$ \_\_\_\_\_ SEWER BENEFIT FEE \$ \_\_\_\_\_
WATER LATERAL BENEFIT FEE \$ \_\_\_\_\_ SEWER LATERAL BENEFIT FEE \$ \_\_\_\_\_
WATER APPLICATION FEE (\$20.00) \$ \_\_\_\_\_ SEWER APPLICATION FEE (\$20.00) \$ \_\_\_\_\_

GRAND TOTAL DUE \$ \_\_\_\_\_ RECEIPT# \_\_\_\_\_

HOOKED UP \_\_\_\_\_ CITY NOTIFIED \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_ Date \_\_\_\_\_

APPLICANT PRINT NAME \_\_\_\_\_

(City of Saint Joseph Clerk's office will detach bottom half for their records)



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City Clerk
Saint Joseph City Hall
700 Broad St
Saint Joseph MI 49085
269-983-6325

Tax Code 11- \_\_\_\_\_

AUTHORIZATION FOR CONNECTION TO CITY WATER

Name \_\_\_\_\_

Address \_\_\_\_\_

This is to advise that the person named above has property located in the water district of Lincoln Charter Township and, after checking the water records of the township, we hereby give the City of Saint Joseph authorization to proceed with a water connection and meter installation at the location above specified.

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Township Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_



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### **Notice on Water and Sewer Line Inspections**

Please plan ahead to schedule any sewer or water line inspections.

Please schedule for Monday, Wednesday, or Friday so our Plumbing inspector can be somewhat flexible on the inspection time during the day.

If you have an emergency, please call Lincoln Charter Township at 429-1589 ext. 25; the Plumbing Inspector will determine if he will allow you to take pictures and cover the trench if he cannot be there to inspect the site.



# LINCOLN CHARTER TOWNSHIP

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**Application for Sanitary Sewer Tap-in**  
**DRAWING OF SERVICE LINE FROM TAP TO BUILDING AT:**

OWNERS/SNAME \_\_\_\_\_

PROPERTY ADDRESS \_\_\_\_\_

**IMPORTANT!**

THIS DRAWING IS TO BE COMPLETED BY THE **INSTALLER** AND GIVEN TO THE INSPECTOR WHEN THE FINAL INSPECTION IS MADE. PLEASE PHONE (269) 429-1589 EXT. 25 FOR THE SEWER LINE INSTALLATION INSPECTION.

CHECK TYPE OF PIPE INSTALLED:

\_\_\_\_\_ VITRIFIED CLAY \_\_\_\_\_ PVC \_\_\_\_\_ CAST IRON

NOTE:

**SDR 35 PLASTIC SEWER PIPE IS ALLOWED PROVIDED ASTM STANDARDS AND MANUFACTUREERS RECOMMENDATIONS ARE FOLLOWED. (7/11/00) RESIDENTL4L: 4" COMMERCIAL: 6".**

Installed by \_\_\_\_\_ DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Sketch location of building, sewer lines, cleanouts, and all dimensions below:** Use back side or additional paper if more room is necessary.

## IMPORTANT PUBLIC WATER INFORMATION

Attached is your letter authorizing the City of St. Joseph to install a tap from the public water system to your property in Lincoln Charter Township. This **letter of authorization** should be taken to the St. Joseph City Clerk's office, City Hall, St. Joseph, on the southeast corner of Broad Street and Main Street.

When you make application for the public water **tap and meter**, it will be necessary for you to pay the amount in full, directly to the City of St. Joseph. There is a charge for a standard residential 1" tap, or 2" tap. There is a fee for the standard residential 5/8" meter, 3/4" meter, 1" meter, 1 1/2" meter, and 2" meter. See the City of St. Joseph for the fees.

**Water bills** are based on the actual number of cubic feet of water used. The City of St. Joseph issues water bills on a quarterly basis. If the amount of water you use is going to be over that amount usually considered a standard residential usage, you may want to consider a larger size meter and another tap. For example, the standard installation will not give you adequate pressure for a residential service and an **underground sprinkler system**. Please note that billing for public sewer usage is based on the amount of metered water you use. Therefore, if your water usage is for gardening, lawn care, or the like, you should seriously consider a separate water meter for that use. Minimum size for a sprinkler system is 3/4".

Before installing the tap to your property, the City will make arrangements to have the road right-of-way marked with the location of buried utility lines. You must call **MISS DIG 1-800-482-7171**, which is a free utility location service, before any digging is done on your property. MISS DIG does not mark sewer lines; however, drawings of sewer lines are available at the Township office.

After receiving payment for the tap and meter, the City will bring a **tap** from the water main to within seven (7') feet of your property line, in the **location** you have designated. There is no extra charge if the water line is across the street from your property. Following the tap-in, the curb-stop will be located in the road right-of-way on your side of the street.

Please remember to call the Township office for an **inspection** of the line in the trench before it is covered. The inspector will also check the inside plumbing for any cross connections at this time. It is permissible to keep your well and pump for such things as garden and lawn sprinkling, but **under no circumstances is it permissible to co-mingle the public water and private well water.**

Several days after the connection is completed, the City will install the meter in your house. Remember, taps between the street and the water meter are prohibited. The meter will have an outside reading device, which will be placed so that the meter reader will not have to enter the house.

Water received from the City of St. Joseph is **chlorinated** to protect public health, is treated with **fluoride** and is "moderately" hard water. Many customers feel that a water softener is not necessary when using public water.

We hope this letter will answer some of your questions regarding the water system. If not, please feel free to call us at the Township office.