

LINCOLN CHARTER TOWNSHIP  
BERRIEN COUNTY, MICHIGAN  
SPECIAL NOON MEETING  
December 9, 2008

A SPECIAL MEETING OF THE LINCOLN CHARTER TOWNSHIP BOARD OF TRUSTEES WAS CALLED BY SUPERVISOR DICK STAUFFER FOR THE PURPOSE OF REVIEWING THE AGENDA OF THE REGULAR MEETING OF DECEMBER 9, 2008.

Notice was posted December 4, 2008.

THE SPECIAL MEETING of the Lincoln Charter Township Board of Trustees was called to order by Supervisor Dick Stauffer on December 9, 2008, at 11:40 a.m. at the Municipal Building, 2055 W. John Beers Road, Stevensville.

BOARD MEMBERS PRESENT: Norbey, Smith, Stauffer, Florian, and Loar-Porter, Peterson arrived at 11:45 a.m.

BOARD MEMBERS ABSENT: Gillette.

ALSO PRESENT: Attorney Dienes. Township Engineer Austin

Discussed reappointments for Township Attorney, Planner of Record, Auditor and Engineer. Dienes reviewed his current involvement in various projects. Florian suggested extending the appointment one year and in the future make the appointments 3 year terms. Stauffer will contact Scarpone & Co. to verify if they will enter in a 3 year commitment.

Discussion was held on bidding out for engineer and planner of record, Dienes offered his services to be on the committee to review bids at no charge. Next year the township will bid out for auditing services. Attorney services will be bid out in 2011.

**Bid engineer and planner of record services. Motion Carried.** Stauffer moved, seconded by Florian to bid out for engineer and planner of record services.

**Drain Commission report.** Roger Zilke reported the cost of the Gaul drain was \$ 7,345.95. They could not prove that the damage was caused by either Ameritech or Michigan Gas. The cost to the residents was split into two year assessments. Ponderosa drain issues are ongoing, the pipe is in good shape but the joints are bad and have been fixed three or four times. Zilke is attending a national sewer show to research a new spray liner that is used to seal the joints, to avoid fixing the same problems every three or four years.

**Road Commission.** Berrien County Road Commission was rewarded a \$372,100 safety grant to enclose the drainage ditches on Cleveland Ave., but the Berrien County Road Commission does not have the \$75,000 for the matching funds. There were discussions held on various ways to raise the funds in the form of special assessments or with possible help from Berrien County.

Stauffer informed the new trustees and members of the executive committee of NIMS training that would need to be completed. The executive committee has additional in-class training that will need to be completed and Police Chief Sullivan will contact them when the classes are to be held.

Florian discussed the Planning Commission brought concerns to the Board of Trustees concerning Robert's Rules of Order. Stauffer said that all commissions will be working together with the attorney on meeting procedures and discuss code of ethics. Stauffer will report after they meet.

**Holiday and Meeting Schedule. Motion Carried.** Stauffer moved, seconded by Smith to approve Holiday Dates and Meeting Calendar for 2009. **Attachment A** and **Attachment B**.

Smith requested Dienes look into Village of Stevensville DDA existence and plan. Plan has to be in place and enforced before money can be given to the DDA. If there is no plan in place money should be returned to contributors.

**Safe Routes to School Grant.** Austin did a brief overview of the project for the new members. Discussed an issue with the sidewalk portion at John Beers and Roosevelt; some trees may be an issue in the road right-of-way. Township may need to get an easement to preserve the trees. An easement will also be needed for the path from the Township, Township Library and Roosevelt School.

There being no further business, the Supervisor adjourned the meeting at 1:27 p.m.

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Stacy Loar-Porter, Clerk

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