

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
REGULAR MEETING
December 9, 2008

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on December 9, at 7:01 p.m. by Dick Stauffer, Supervisor, in the Municipal Building, 2055 W. John Beers Road, Stevensville.

BOARD MEMBERS PRESENT: Marc Florian, Deb Peterson, Terrie Smith, Dick Stauffer, Stacy Loar-Porter, Tom Norbey, and Kevin Gillette

BOARD MEMBERS ABSENT: None.

The PLEDGE OF ALLEGIANCE was given.

CHANGES TO AGENDA.

Reappointment. The Township Engineer and Planner of Record were placed back on the reappointment list. Based on the fact that Williams & Works is involved with many large projects including, but not limited to, Safe Routes to School, CMAQ and North Lake Project in conjunction with Rotary.

CORRESPONDENCE.

Stauffer reported on a two letters from Comcast advising of channel name changes. Letter from I & M regarding 2009 tree trimming. Notice of hearing from I & M concerning cost recovery factors for 2009 and a letter from Wightman Assoc. Pres. Tom Deneau reporting on MI Transportation Funding Task Force.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Stauffer moved, seconded by Peterson, to approve the consent agenda as presented.

1. Minutes of the 11/11/08, special noon and regular meeting.
2. Approve the 12/15/08 and 11/30/08 bills from the following funds.

General Fund	\$ 135,919.35
Parks Fund	3,979.27
Parks Capital Improvement	-0-
Cemetery Fund	2,204.81
Building Fund	29,041.36
Township Improvement Fund	-0-
Police Fund	105,041.59
Police Drug	-0-
Police Capital Improvement	3,985.49
Sewer Enterprise	
Sewer Operating	53,316.14
Sewer Improvement	-0-
Water Enterprise	
Water Operating	2,513.00
Water Improvement	-0-
TOTAL	336,001.01

The following appointments were made: **Attachment A.**

UNFINISHED BUSINESS. None

NEW BUSINESS. None

SUPERVISOR'S REPORT.

Drains. Gaul Drain # 174. Stauffer moved, seconded by Gillette, to approve authorizing the Drain Commissioner to expend in excess of \$2,500 per mile to maintain and repair Gaul Drain # 174. *Resolution # 08-16. Attachment B.* Roll Call Vote: Ayes: Gillette, Norbey, Loar-Porter, Stauffer, Smith, Peterson and Florian. Nays: None

Ponderosa Heights Drain. Stauffer moved, seconded by Gillette, to approve authorizing the Drain Commissioner to expend in excess of \$2,500 per mile to maintain and repair Ponderosa Heights Drain. *Resolution # 08-17. Attachment C.* Roll Call Vote: Ayes: Gillette, Norbey, Loar-Porter, Stauffer, Smith, Peterson and Florian. Nays: None

Ordinance Enforcement. Reported 9 issues in November.

Roads. Berrien County Road Commission received a \$372,100 Safety Grant to enclose the drainage ditch along Cleveland Ave, but do not have the funding for the \$75,000 matching fund. Discussion was held at noon workshop.

CLERK'S REPORT.

Book Balances at 11/30/08 are as follows: \$702,634.69 in the general fund; \$489,050.14 in police; \$36,730.45 in parks; \$97,534.36 in cemetery; \$58,915.35 in building; \$260,732.37 in township improvement; \$26,766.44 in police capital; \$34,530.38 in parks capital; \$2,061,442.08 in sewer operating; \$1,962,252.76 in sewer replacement; \$270,977.00 in sewer improvement; \$2,269,497.17 in water operating; \$707,249.69 in water replacement; \$4,574,569.78 in water improvement; \$5,675.30 in trust & agency; \$74.84 in Glenlord sidewalk special assessment; \$438.77 in DeFay Rd. special assessment; and \$79,793.99 in street lighting. We also have funds in T & A delinquent taxes \$12,705.36; tax account \$285,945.10; fire station debt \$69,748.96; library bond \$132,295.86; flex spending \$4,470.51.

2009 Holiday and Meeting Schedules. Were approved at noon workshop.

TREASURER'S REPORT. Summer tax collections are at 93.7%; winter tax collections are at 5.6%, collection just began on 12/1 and interest rates are still down.

PLANNING COMMISSION REPORT. Florian reported there were no new or old items.

ZONING BOARD OF APPEALS REPORT. None.

ASSESSOR'S REPORT. Distributed to board.

BUILDING DEPARTMENT REPORT. One single family residential permit was issued in November. Year to date there have been 18 permits for single-family dwellings. It was suggested that we review the mechanical, plumbing and electrical fees to verify the fees are covering the contracted cost.

AIRPORT AUTHORITY REPORT. Distributed to board.

FIRE BOARD. Minutes distributed to board by e-mail. Peterson reported on Board's request for clarification on payment for training wages for firefighters. Peterson requested Pete Fister and Stacy Loar-Porter work on this together and report back.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

LIBRARY REPORT. None

PARKS REPORT. Smith reported activity in parks has slowed; all the water sprinkler lines have been winterized. LYBSA will provide a use schedule for the batting facility by the next meeting. Township maintenance will plow the drive and LYBSA will be billed.

LMSWSTA (water authority). Al Pscholka will remain the Township representative for the next 2 years. They are currently negotiating the regional water program between the City and Authority.

Public Comment.

Resident requested additional signage and possibly dog waste bag receptacles in the parks to encourage pet owners to clean up after their animals.

Resident questioned if the township is looking into Robert's Rules, procedures and processes that were questioned at the previous board meeting.

Stauffer explained that the township is establishing a committee to review which procedure we will be using. The committee will include a representative from each commission as well as the Planner of Record.

ADJOURN. There being no further business, the chair adjourned the meeting at 7:25 p.m.

Stacy Loar-Porter, Clerk

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