

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
REGULAR MEETING
June 8, 2010

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on June 8, at 7:00 p.m. by Dick Stauffer, Supervisor, in the Municipal Building, 2055 W. John Beers Road, Stevensville.

BOARD MEMBERS PRESENT: Marc Florian, Kevin Gillette, Stacy Loar-Porter, Tom Norbey, Deb Peterson., Terrie Smith and Dick Stauffer.

BOARD MEMBERS ABSENT: None.

The PLEDGE OF ALLEGIANCE was given.

CHANGES TO AGENDA. Medic One report.

Medic One. Representative from Medic One reported there were a total of 88 calls in the month of May for Lincoln Charter Township.

PRESENTATIONS. None

Introductions. Boy Scout Senior Patrol Pack 611 of St. Joseph Jesus Christ of Latter Day Saints was present for the meeting. They were attending the meeting as part of the completion of their Community Merit Badge.

CORRESPONDENCE. Two Comcast letters announcing programming changes. A letter from the Village of Stevensville requesting a proposal for rental and building inspection services.

Volunteer Corps. Glenn Youngstedt, resident and Planning Commission Member, approached the Board about developing the Lincoln Township Volunteer Corps. The corps would focus on projects within the township such as hydrant painting, park improvements and brush cleanup in streams and creeks. He would look to recruit residents, high school students and organizations, service groups, local businesses and township officials. He would like to reach out to these groups through the Township website, newspaper articles and radio.

Discussion was held on contacting the County of Berrien when it comes to cleaning roads, streams and creeks. There may be specific requirements associated with that type of project.

Loar-Porter reported she had contacted the Township liability carrier. She has developed a Release for Volunteer with Waiver and Release Agreement that each volunteer must sign before they participate in any volunteer activity.

Youngstedt stated the first project will be the painting of the 1,100 hydrants in the Township. Information will be posted on the website.

Approval of expense to develop website page for Volunteer Corps. Motion Carried. Stauffer moved, seconded by Peterson, to approve an expense not to exceed \$600 to setup and develop the Volunteer Corps page on the Township website.

Village proposal for rental and building inspection services. The Village of Stevensville has sent the Township a request for a proposal for the Township to provide rental and building inspection services. Loar-Porter reported she contacted the Township liability insurance carrier and the Village Council will need to appoint the Township as their inspector, the Village will need to provide the Township with a Certificate of Insurance naming the Township as an insured. An agreement will need to be drawn up between the Village and Township. Jim Pheifer, Loar-Porter and Attorney Dienes will meet to complete the agreement terms then present the agreement to the Board at the July meeting.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Gillette moved, seconded by Smith, to approve the consent agenda as presented.

1. Minutes of the 5/11/10, special noon, regular meeting
2. Approve the 6/9/10 and 5/26/10 bills from the following funds.

General Fund	\$ 190,237.30
Parks Fund	17,210.56
Parks Capital Improvement	-0-
Cemetery Fund	2,216.61
Building Fund	28,650.54
Township Improvement Fund	-0-
Police Fund	135,693.84
Police Drug	-0-
Police Capital Improvement	-0-
Sewer Enterprise	
Sewer Operating	53,537.63
Sewer Improvement	-0-
Water Enterprise	
Water Operating	6,242.60
Water Improvement	-0-
TOTAL	433,789.08

UNFINISHED BUSINESS. None

NEW BUSINESS. None

SUPERVISOR'S REPORT.

Drain Commission. Stauffer reported the Hollywood Drain project construction is scheduled to begin mid June and finish September 1st.

The Township received notice of Review of Apportionments for; Williamson and Hickory Trace Drains and the Parker and Glenlord Drains.

Ordinance Enforcement. Stauffer reported the majority of the enforcements have been related to grass mowing complaints.

Meijer Report. Stauffer reported the construction is on schedule, the footings for the gas station are being poured. The sanitary lines are in and the sheet pilings for the fuel tanks are being delivered.

CLERK'S REPORT.

March Book Balances at 5/31/10 are as follows: \$1,064,306.48 in the general fund; \$1,152,795.38 in police; \$39,970.24 in parks; \$70,472.75 in cemetery; \$96,417.50 in building; \$204,402.22 in township improvement; \$31,154.83 in police capital; \$100,190.74 in parks capital; \$2,348,623.58 in sewer

operating; \$2,118,052.06 in sewer replacement; \$279,422.42 in sewer improvement; \$2,063,976.07 in water operating; \$828,775.71 in water replacement; \$4,842,958.16 in water improvement; \$171,248.86 in trust & agency; and \$65,195.39 in street lighting. We also have funds in T & A delinquent taxes \$2,646.69; tax account \$711.00; fire station debt \$195,655.98; library bond \$401,768.39; flex spending \$6,429.32.

TREASURER'S REPORT. Interest earned year to date is approximately \$17,000. Summer tax bills will be going out July 1st.

PLANNING COMMISSION REPORT. Florian reported the commission held two public hearings. One hearing was for a rezone of property, the request was to rezone from Low Density Planned Development to Neighborhood Residential District. The Planning Commission recommended approval of the rezone.

Ordinance 10-Z02. Florian moved, seconded by Gillette, to approve the first reading of Ordinance 10-Z02 to amend Section 230.402(C) of the Zoning Ordinance of the Compilation of Ordinances is hereby amended to change the zoning classification on property located east of Red Arrow Highway, west of the CSX railroad tracks, south of Defay road and north of Linco Road on parcels 11-12-0033-0013-08-5, 11-12-0032-0003-03-1 and 11-12-0033-0013-11-5, from Low Density Residential-Planned Unit Development to the Neighborhood Residential District. *Ordinance 10-Z02. Attachment A.* Roll Call Vote: Ayes: Florian, Gillette, Loar-Porter, Norbey, Peterson, Smith and Stauffer. Nays: None.

The second public hearing was for an amendment to signage text as it pertains to electronic boards. The amendment would allow for electronic signs in any district where education facilities, government office or places of public assembly are permitted. The recommendation was unanimously recommended for approval. The text amendment will be presented to the Board in July for the first reading.

The Planning Commission also completed the review of the Licensing Ordinance. The ordinance will require anyone that applies for a Special Land Use permit to be required to apply for a license. The intent is to condition the use upon a license that will enable the Township to review the special use annually. The license language will be presented to the Board in July for the first reading.

ZONING BOARD OF APPEALS REPORT. No Meeting.

ASSESSOR'S REPORT. Report was given at the noon special meeting.

BUILDING DEPARTMENT REPORT. One single family residential permit was issued in May. There have been 5 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

FIRE BOARD. Peterson reported the month's meeting was spent completing the 2010 FEMA grant application. The application is a request for funding for new extraction cutters and spreaders.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

LIBRARY REPORT. No report.

PARKS REPORT. Smith reported construction of the restroom/concession stand at the soccer complex has begun. The footings have been poured, the sewer lift station is being designed. The maintenance

department has repaired and painted the pony field dugouts at the baseball complex and the well should be installed in the next week. The South Shore tennis program has 50 participants as of now.

Smith thanked the Lakeshore Rotary for all their hard work at North Lake Park. They repainted picnic tables and replaced all the old post with new cedar posts, they have also ordered three new picnic tables and new information boards.

There is an Eagle Scout designing and building park trash cans holders and a couple of benches as a part of his Eagle Badge.

Norbey reported the field lights at the baseball complex are being left on until late into the night. He will inquire if the light boxes can be locked.

WATER/SEWER.

Wastewater Treatment. Stauffer reported the Joint Sewage Plant increase for 2011 will be 2.6% effective January 1st. The Township anticipated a 4.0% increase for 2011, the 2011 sewer rates will be adjusted for the difference.

Gillette commented on the rapid response to the tornados over the weekend by Indiana Michigan Power and the emergency response units. He stated it was nice to see everyone helping at a time of need.

Florian expressed concern over the lack of warning from the siren system.

Peterson questioned the status of the flashing strobe lights on the communication tower, Stauffer stated that a letter of violation was issued and the company has been in contact will the building official, the lights are scheduled to be removed.

Public Comment. None.

ADJOURN. There being no further business, the chair adjourned the meeting at 8:02 p.m.

Stacy Loar-Porter, Clerk

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