

LINCOLN CHARTER TOWNSHIP  
BERRIEN COUNTY, MICHIGAN  
REGULAR MEETING  
June 9, 2009

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on June 9, at 7:01 p.m. by Dick Stauffer, Supervisor, in the Municipal Building, 2055 W. John Beers Road, Stevensville.

BOARD MEMBERS PRESENT: Marc Florian, Deb Peterson, Terrie Smith, Dick Stauffer, Stacy Loar-Porter, Tom Norbey and Kevin Gillette  
BOARD MEMBERS ABSENT: None.

The PLEDGE OF ALLEGIANCE was given.

CHANGES TO AGENDA. None.

PRESENTATIONS. None.

**APPROVAL OF CONSENT AGENDA. MOTION CARRIED.** Gillette moved, seconded by Loar-Porter, to approve the consent agenda as presented.

1. Minutes of the 5/12/09, special noon, regular meeting and closed meeting.
2. Approve the 6/15/09 and 5/28/09 bills from the following funds.

General Fund	\$ 150,769.16
Parks Fund	10,332.51
Parks Capital Improvement	-0-
Cemetery Fund	4,093.65
Building Fund	20,887.89
Township Improvement Fund	45,000.00
Police Fund	101,330.61
Police Drug	-0-
Police Capital Improvement	-0-
Sewer Enterprise	
Sewer Operating	71,393.92
Sewer Improvement	-0-
Water Enterprise	
Water Operating	9,459.92
Water Improvement	-0-
TOTAL	442,482.66

**UNFINISHED BUSINESS.** None

**NEW BUSINESS.** None

**SUPERVISOR'S REPORT.**

**Drain Commission.** BCDC requesting authorization to exceed the \$5,000 per mile spending limit on the Herbert Brown Drain, drain is north of Rocky Weed Rd by Lincoln Ave.

**Hebert Brown Drain # 219.** Stauffer moved, seconded by Gillette, to approve authorizing the Drain Commissioner to expend in the excess of \$5,000 per mile to maintain and repair Herbert Brown Drain # 219. *Resolution# 09-09. Attachment A.* Roll Call Vote: Stauffer, Loar-Porter, Norbey, Gillette, Florian, Peterson and Smith. Nays: None.

**Appointments/ Reappointments. Motion Carried.** Stauffer moved, seconded by Smith to appoint Ray Mak as the Township representative to the Water Services Joint Operating Board, term to expire 6/30/2010.

**Motion Carried.** Stauffer moved, seconded by Gillette, to appoint Dave Boelcke as the alternate Township representative to the Water Services Joint Operating Board, term to expire 6/30/2010.

**Principals of Governance.** Stauffer moved, seconded by Gillette, to approve and accept the MTA Principals of Governance. *Resolution # 09-10. Attachment B.* Roll Call Vote: Ayes: Peterson, Loar-Porter, Stauffer, Norbey, Gillette, Florian and Smith.

#### **CLERK'S REPORT.**

**Book Balances** at 4/30/09 are as follows: \$980,841.13 in the general fund; \$1,212,585.29 in police; \$41,094.21 in parks; \$89,939.23 in cemetery; \$29,638.53 in building; \$268,377.97 in township improvement; \$27,054.61 in police capital; \$84,969.70 in parks capital; \$2,212,723.34 in sewer operating; \$1,994,471.31 in sewer replacement; \$275,897.36 in sewer improvement; \$2,248,739.76 in water operating; \$718,836.68 in water replacement; \$4,665,577.90 in water improvement; \$14,675.64 in trust & agency; \$3.80 in Glenlord sidewalk special assessment; \$0.00 in DeFay Rd. special assessment; and \$117,727.88 in street lighting. We also have funds in T & A delinquent taxes \$15,900.72; tax account \$27,368.54; fire station debt \$77,877.07; library bond \$152,765.05; flex spending \$5,167.70.

**Book Balances** at 5/31/09 are as follows: \$1,018,160.22 in the general fund; \$1,119,622.13 in police; \$55,213.62 in parks; \$88,889.59 in cemetery; \$36,870.86 in building; \$248,434.37 in township improvement; \$27,054.61 in police capital; \$50,754.70 in parks capital; \$2,168,268.49 in sewer operating; \$1,994,471.31 in sewer replacement; \$275,897.36 in sewer improvement; \$2,244,781.91 in water operating; \$718,836.68 in water replacement; \$4,670,800.17 in water improvement; \$134,317.59 in trust & agency; \$3.80 in Glenlord sidewalk special assessment; \$0.00 in DeFay Rd. special assessment; and \$117,727.88 in street lighting. We also have funds in T & A delinquent taxes \$15,948.30; tax account \$2,064.21; fire station debt \$77,917.84; library bond \$152,776.36; flex spending \$5,781.67.

Loar-Porter reported that on May 15, 2009 we received additional information from MTA that townships could expect an additional 5% decrease in revenue sharing in October. Work will continue with the department heads to find areas of cost cutting.

**BS&A Assessing Upgrade. Motion Carried.** Loar-Porter moved, seconded by Peterson, to approve the purchase of the BS&A Equalizer upgrade necessary to continue using the program. Cost is \$ 9,300; budget was \$7,000 assessing office will forgo purchase of a fire proof filing cabinet to make up the difference.

**TREASURER'S REPORT.** Smith reported earnings of \$29,416 in interest for April and May; interest rates have dropped from 1.5% to .65% in the money market account. Smith will be meeting with a bank that has a rate of 1.75% for money markets and 2.25% for CD investments.

**PLANNING COMMISSION REPORT. Height Variances in PUDs.** Florian reported the Planning Commission is to review the height variances with the planner.

**Heritage Phase II Extension. Motion Carried.** Florian moved, seconded by Gillette to approve the extension of Heritage Phase II subdivision preliminary plat for two years as recommended by the Planning Commission.

**ZONING BOARD OF APPEALS REPORT.** Minutes distributed to board.

**ASSESSOR'S REPORT.** Distributed to board.

**BUILDING DEPARTMENT REPORT.** One single family residential permit was issued in May. Year to date there have been three permits for single-family dwellings.

**AIRPORT AUTHORITY REPORT.** Distributed to board.

**POLICE DEPARTMENT REPORT.** Distributed to the board by e-mail.

**FIRE BOARD REPORT.** The results from the questionnaire completed by the firefighters in January were distributed to the board. Discussed concerns over the question regarding whether the department is well equipped. It was noted in the questionnaire by some that a ladder or aerial truck may be needed for current hotels, commercial buildings and schools.

Florian stated he was upset by this response, the Board of Trustees asked the Fire Chief at the budget workshops if a ladder truck was needed, the Chief and the Assistant Chief both stated there was not a need for a ladder truck.

**LIBRARY REPORT.** Dina Reilly reported to date there are 275 children registered for the summer reading program which exceeds last year's enrollment. The first outside concert will be a performance by Lake Wind Effects. August 6<sup>th</sup> is the House of David baseball game at the Lincoln Township Community Center. The Garden Tours begin June 20<sup>th</sup>.

**PARKS REPORT.** Smith reported planning on the extensions of the pavilions at North Lake Park and Community Center has started.

Norbey presented Lincoln Charter Township Parks and Recreation By-Laws with the corrections requested from the May 12<sup>th</sup> meeting. He reiterated that the purpose of the committee is to work with creative people and have community involvement. The committee has no authority to approve projects or the spending of any funds. The members will consists of seven voting member: Two from the Board of Trustees, one member from Lakeshore Public Schools and four members at large. There will also be non-voting members.

Those persons interested in participating in the committee will need to contact Terrie Smith or Tom Norbey.

Discussion was held concerning the committee entering into contracts or agreements. The by-laws wording should be changed to state, 'The LCTP&RC shall not enter into any contract or agreement with any group or individual. All contracts and agreements shall be entered into by the Board of Trustees.'

**Lincoln Charter Township Parks and Recreation Committee By-Laws. Motion Carried.** Stauffer moved, seconded by Norbey, to approve the LCTP&RC by-laws contingent on the following changes being made: Article V- Meeting, 'Meetings shall take place at the Lincoln Charter Township Municipal Building, unless the Committee members at a previous meeting designate an alternate publically owned facility.' Article II- Purpose, 'The LCTP&RC shall not enter into any contract or agreement with any group or individual. All contracts and agreements shall be entered into by the Board of Trustees.'

**WATER AUTHORITY.** Stauffer reported that there will be no increase from the Wastewater plant in

2010 and a 6% increase in 2011.

**Public Comment.** None.

ADJOURN. There being no further business, the chair adjourned the meeting at 8:00 p.m.

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Stacy Loar-Porter, Clerk

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