

LINCOLN CHARTER TOWNSHIP  
BERRIEN COUNTY, MICHIGAN  
December 1, 2025

A SPECIAL MEETING of the Lincoln Charter Township Board of Trustees was called by Supervisor Glenn Youngstedt at 2:00 PM to review the manager vacancy and consider a pay adjustment for the finance officer.

BOARD MEMBERS PRESENT: Supervisor Glenn Youngstedt, Treasurer Terrie Smith, Clerk Michael Brown, Trustees Amy Pheifer, Deb Peterson, Marc Florian and Dick Stauffer.

BOARD MEMBERS ABSENT: None

ALSO PRESENT: Township Attorney Scott Dienes virtual attendance

**AGENDA:** Manager Vacancy and Finance Officer Pay Adjustment

**MOTION:** Trustee Peterson moved, seconded by Clerk Brown for the Board of Trustees to go into closed session as authorized by Section 8(e) and 8(h) of the Open Meetings Act, being Act 267 of the Public Acts of Michigan 1976, to consult with the Township Attorney to consider material exempt from discussion or disclosure in connection with pending personnel decisions. 1

Roll Call Vote: Ayes: Supervisor Youngstedt, Treasurer Smith, Clerk Brown, Trustee's Florian Pheifer, Peterson, and Stauffer. Nays: none. **MOTION CARRIED**

Closed Session started at 2:01 PM and returned to open session at 2:35PM.

**MOTION:** Trustee Pheifer moved and seconded by Trustee Peterson to authorize the Manager Selection Committee to present a contract offer to the selected candidate. The updated contract with the modifications was discussed with the Township Attorney.

Roll Call Vote: Ayes: Supervisor Youngstedt, Treasurer Smith, Clerk Brown, Trustee's Peterson, Pheifer, Florian and Stauffer. Nays: none. **MOTION CARRIED**

**MOTION:** Trustee Stauffer moved and seconded by Trustee Peterson to modify the pay of the Finance Officer with the additional job responsibilities and add a capital improvement plan to the job description. The board directed the Interim Manager to update the job description.

Voice Vote: Ayes: Six members of the board. Nays: One Member. **MOTION CARRIED**

**ADJOURNMENT:** There being no further business Supervisor Youngstedt adjourned the meeting at 2:58 PM.

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Michael A. Brown, Clerk

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Glenn Youngstedt, Supervisor