

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
June 11, 2019

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on June 11, 2019, at 7:00 p.m. by Dick Stauffer, Supervisor, in the Municipal Building, 2055 W. John Beers Road, and Stevensville.

BOARD MEMBERS PRESENT: Marc Florian, Stacy Loar-Porter, Deb Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: Tom Norbey.

ALSO PRESENT: None.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATION. None.

ADJUST AGENDA. None.

PUBLIC COMMENT ON AGENDA ITEMS. None.

CORRESPONDENCE. None.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Stauffer moved, seconded by Stone to approve the consent agenda.

1. Regular Minutes of the May 14, 2019 meeting
2. Approve the 6/12/19 and 5/28/19 bills from the following funds.

General Fund	\$ 122,486.68
Parks Fund	4,393.20
Parks Capital Improvement	106,988.49
Cemetery Fund	1,022.75
Building Fund	23,172.63
Township Improvement Fund	0.00
Police Fund	54,418.49
Police Drug	0.00
Police Capital Improvement	0.00
Sewer Enterprise	
Sewer Operating	334,373.39
Sewer Replacement	0.00
Sewer Improvement	0.00
Water Enterprise	
Water Operating	7,573.57
Water Improvement	0.00
Road Fund	0.00
Fire Capital Improvement	0.00
TOTAL	654,429.20

LIBRARY REPORT. Library Director Jessica Enget gave an update on upcoming events. The summer reading program begins 6/17/19, it is open to all ages, there will be special events and rewards during the program. She encouraged residents to take advantage of the free Windows 10 classes the library will be offering. The library plans to update all their computers to Windows 10 with the funds from the recently passed millage. Circulation for April was; 8,761 Lincoln residents and 15,407 totals.

NEW BUSINESS. None.

SUPERVISOR'S REPORT.

Drain Commission.

Wahl Drain Extension. Some drain work has been done. The Drain office engineer reported to Stauffer that Lake Michigan is approaching the same level as the North Lake outlet and as the lake continues to rise it will flow into North Lake and cause it to rise.

Litigation Update.

1473 Glenwood- Progress on the home is being made on the property inside and out.

Other Items.

AEP Tree Trimming. AEP sent notice to the Township that they will begin tree trimming in the area. The office staff has a map of the area the trimming will take place.

CLERK'S REPORT.

May balances.

General	\$1,535,376.98	Road	\$370,759.49
Police	\$1,008,193.82	Parks	\$129,361.55
Cemetery	\$22,610.81	Street Lighting	\$41,081.62
Building	\$465,117.01	Police Drug	\$886.16
Township Improvement	\$65,889.26	Fire Dept. Improvement	\$43,336.62
Police Improvement	\$673.62	Park Improvement	\$470,785.26
Sewer Operating	\$1,640,355.14	Sewer Replacement	\$2,939,548.03
Sewer Improvement	\$548,097.80	Water Operating	\$59,048.30
Water Replacement	\$1,706,990.73	Water Improvement	\$5,899,193.56
Trust & Agency	\$21,076.20	Tax Collection	\$4,140.55
T&A Delinquent Tax	\$1,981.80	Flex Spending	\$2,949.64
Police Bond T & A	\$508.80		

TREASURERS REPORT. Smith reported the year-to-date interest earned on investments is \$12,435.21. Smith presented a proposal for service to provide residents the opportunity to pay taxes via credit card and/or e-check. The person using the service pays the fees associated, the service is no cost to the Township. There will be information put in with the summer taxes on how to use the service. There will also be a link on the website for tax payers to use to pay their taxes with a credit card and/or e-check.

PLANNING COMMISSION REPORT. Florian reported the commission set a public hearing for July 1, 2019 at 6:00 pm to consider amendments to Articles 2 and 8 of the Zoning Ordinance to revise definitions of certain terms, and regulations related to signs.

ZONING BOARD OF APPEALS REPORT. No meeting.

ASSESSOR'S REPORT. Distributed to board. John Baumann stated that he will be completing the

AMAR audit with the State at the County building on 6/17. Every municipality has an audit every 4 years.

BUILDING DEPARTMENT REPORT. Three single-family residential permits were issued in April. There have been 5 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

FIRE REPORT. Chief Chiarello provided the board with a report on fire calls and activity by the department for the month. The KME truck has been purchased by a fire station in Alabama, they plan to pick it up by the end of the month. The department has also welcomed their first female trainee. She will be attending the Fire Academy training through the high school.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

PARKS REPORT.

Glenlord Beach project. The retaining wall is going up and the flat work is starting.

North Lake Park. The rebuild is coming along. The fire department, assessing department and building department all helped with the framing work. The new security system purchase has begun. The Township has received close to \$20,000 in donations for North Lake for the match to complete extra upgrades to the structure.

Water/Sewer Authority. Stauffer reported on the 3.5% water increase implemented by the City. The increase will begin on the August bill.

Wastewater Rate and Financial Study. Motion Carried. Stauffer moved, seconded by Peterson, to appropriate \$7,500 for UFS to complete a 2020 waste water rate design and a 2019-2024 financial projection.

Jericho Lift Station update. The permit from DEQ has been acquired to place the bypass and for the forced main, the new manhole parts should be delivered tomorrow. The lift station can is good, it will be coated to enhance the life of the can.

Loar-Porter is still working with the insurance agent and claims advocate to have the township reimbursed for the damages caused in May 2018 that caused the need for the lift station to be replaced.

Public Comments for items not on agenda. None.

Board Member Comments. Peterson stated she truly hopes insurance helps with the DeFay sewer issues.

ADJOURN. There being no further business, the chair adjourned the meeting at 7:45 pm.

Stacy Loar-Porter, Clerk

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