

LINCOLN CHARTER TOWNSHIP  
BERRIEN COUNTY, MICHIGAN  
May 14, 2019

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on May 14, 2019, at 7:00 p.m. by Dick Stauffer, Supervisor, in the Municipal Building, 2055 W. John Beers Road, and Stevensville.

BOARD MEMBERS PRESENT: Stacy Loar-Porter, Tom Norbey, Deb Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: Marc Florian.

ALSO PRESENT: None.

The PLEDGE OF ALLEGIANCE was given.

**PRESENTATION.** None.

**ADJUST AGENDA.** None.

**PUBLIC COMMENT ON AGENDA ITEMS.** None.

**CORRESPONDENCE.** None.

**APPROVAL OF CONSENT AGENDA. MOTION CARRIED.** Stone moved, seconded by Norbey to approve the consent agenda.

1. Regular Minutes of the March 12, 2019 meeting
2. Approve the 5/15/19 and 4/27/19 bills from the following funds.

General Fund	\$ 166,721.62
Parks Fund	11,264.35
Parks Capital Improvement	42,733.04
Cemetery Fund	42,926.63
Building Fund	6,430.03
Township Improvement Fund	100.00
Police Fund	27,256.72
Police Drug	0.00
Police Capital Improvement	0.00
Sewer Enterprise	
Sewer Operating	83,644.94
Sewer Replacement	13,226.13
Sewer Improvement	0.00
Water Enterprise	
Water Operating	23,819.88
Water Improvement	0.00
Road Fund	0.00

Fire Capital Improvement	0.00
TOTAL	418,123.34

**LIBRARY REPORT.** Library Director Jessica Enget gave an update on upcoming events. She announced some closures. The library will be closed; 5/23 for in-staff training, 5/25 and 5/27 for the Memorial Holiday. The director spoke about the new graphic novel section at the library. Circulation for April was; 9,206 Lincoln residents and 16,855 total.

**NEW BUSINESS.** None.

### **SUPERVISOR'S REPORT.**

#### **Drain Commission.**

**Wahl Drain Extension.** Drain Commissioner Chris Quattrin explained the layout of the Wahl Drain outlets. He and the drain engineer explained the different options they have been tried to relieve the flooding, however, when they relieve one section it causes flooding in other areas. The engineer suggested a new type of valve. The valve is a prototype that is being used on the east side of the state and was developed by the University of Michigan. The valve measures the water levels and then opens and closes valves in certain areas to control the water flow and flooding. The engineers are still working on the details of the permitting process and the expenses associated with the project. They will report back to the board when they have additional information.

**Roosevelt Rd. Drain.** Quattrin showed the board the current drain area, there are 3 smaller drains (Newman's Echo Ridge Drain and the Newman's Swiss Pines Drain and one unnamed drain), one of the drains has not been assigned as a drain or in a district. They would like to consolidate the drains into one district. This will help spread any future cost to maintain the drain area among more residents and bring any potential assessments costs down.

#### **Resolution for Petition for Maintenance, Improvement, and Consolidation for Roosevelt Road**

**Drain. Motion Carried.** Stauffer moved, seconded by Peterson. To approve a Resolution for petition for maintenance, improvements and consolidation of drains pursuant to Chapters 8 and 19 of the Michigan Drain Code of 1956 as Amended. *Resolution # 19-09. Attachment A.* Roll call vote: Ayes: Loar-Porter, Norbey, Peterson, Smith, Stauffer, and Stone. Nays: None.

**Hickory Creek Drain District revisions.** Quattrin gave the history of the Hickory Creek Drain District, it was established in 1889 and only included the townships like a Chapter 22 drain, but it is filed as a Chapter 8 drain and should include all parcels and municipalities within the district.

**Hickory Creek Drain Reapportionment. Motion Carried.** Loar-Porter moved, seconded by Norbey, to approve Supervisor Stauffer to request a petition to reapportion the Hickory Creek Drain District.

### **MDOT**

#### **Cleveland Bridge.**

The partial bridge removal and demolition work on the bridge has begun. The work requires the closure of two lanes on I-94, which is done during the night. The closures will continue for 1-2 weeks. The entire project is expected to be completed by Labor Day.

#### **Litigation Update.**

1473 Glenwood- Progress on the home is being made.

#### **Other Items.**

**Resolution of Support of Trail Plans. Motion Carried.** Loar-Porter moved, seconded by Norbey, to approve a Resolution of Support endorsing the Berrien County Non-Motorized Trail Plan. *Resolution # 19-10. Attachment B.* Ayes: Loar-Porter, Norbey, Peterson, Smith, Stauffer, and Stone. Nays: None.

**Green Earth Electronic.** Stauffer reported that Green Earth Electronics Recycling collected 3000 lbs. of electronics at the recycling event held by the Township.

### CLERK'S REPORT.

#### March balances.

General	\$1,684,585.45	Road	\$370,661.72
Police	\$1,283,938.53	Parks	\$108,840.89
Cemetery	\$31,643.83	Street Lighting	\$41,043.34
Building	\$430,101.52	Police Drug	\$885.55
Township Improvement	\$65,923.14	Fire Dept. Improvement	\$137,736.46
Police Improvement	\$673.35	Park Improvement	\$492,414.93
Sewer Operating	\$1,388,546.29	Sewer Replacement	\$2,951,360.57
Sewer Improvement	\$547,714.84	Water Operating	\$34,822.41
Water Replacement	\$1,706,702.41	Water Improvement	\$5,897,572.26
Trust & Agency	\$18,792.26	Tax Collection	\$1,784.44
T&A Delinquent Tax	\$818.13	Flex Spending	\$1,668.26
Police Bond T & A	\$508.78		

#### April balances.

General	\$1,474,241.39	Road	\$370,710.30
Police	\$1,125,631.94	Parks	\$100,532.45
Cemetery	\$22,907.32	Street Lighting	\$41,043.55
Building	\$451,806.32	Police Drug	\$885.65
Township Improvement	\$65,824.14	Fire Dept. Improvement	\$43,316.92
Police Improvement	\$673.51	Park Improvement	\$495,498.09
Sewer Operating	\$1,690,194.80	Sewer Replacement	\$2,951,361.33
Sewer Improvement	\$547,720.63	Water Operating	\$57,495.07
Water Replacement	\$1,706,703.21	Water Improvement	\$5,897,573.86
Trust & Agency	\$19,816.20	Tax Collection	\$3,664.44
T&A Delinquent Tax	\$828.65	Flex Spending	\$2,447.21
Police Bond T & A	\$508.80		

**TREASURERS REPORT.** Smith reported the year-end interest earned on investments was; \$237,762.17.

**PLANNING COMMISSION REPORT.** Florian was absent, Stauffer reported the sign ordinance revisions should be to the commission by the next meeting for their review and recommendation to the board will follow.

**ZONING BOARD OF APPEALS REPORT.** No meeting.

**ASSESSOR'S REPORT.** Distributed to board.

**BUILDING DEPARTMENT REPORT.** Three single-family residential permits were issued in April. There have been 5 single family residential permits issued year-to-date.

**AIRPORT AUTHORITY REPORT.** Distributed to board.

**FIRE REPORT.** Chief Chiarello provided the board with a report on fire calls and activity by the department for the month. ISO will be at the station on Friday completing their audit.

**POLICE DEPARTMENT REPORT.** Distributed to the board by e-mail.

**PARKS REPORT.**

**Glenlord Beach project.** Work has begun. The engineer is reviewing a section on the parking lot that was not in the original plan to be repaired. He will report on the total additional cost for the repair, Smith, and Loar-Porter will review the budget to see if the addition can be added to the project.

**North Lake Park.** The rebuild of the pavilion has begun.

**Water/Sewer Authority.** Smith reported the preconstruction meeting for the forced main will be held soon. The project should begin June or July and be completed by October.

**Public Comments for items not on agenda.** A resident from Southfork Dr spoke to the board concerning multiple sewer backups he has had in his home over the last year. He inquired why the repair is taking so long and what is being done to prevent future backups.

Engineer Austin explained that the lift station on DeFay Rd had a series of issues that have caused the lift station to not run up to the normal standards. The issues started in May of 2018 when a neighbor discharged unapproved items into the sanitary sewer system in that area which damaged the housing unit of the lift station. Repairs on the system were tried and have not been as successful as maintenance would like. The recommendation is now to replace the lift station. An expedited request for permitting has been made to the DEQ so that the replacement work can begin. Until the replacement is complete there is an overland bypass system in place and an outside company is helping to empty the lift station every 3 hours to prevent backups into residents' homes.

**Board Member Comments.**

ADJOURN. There being no further business, the chair adjourned the meeting at 8:44 pm.

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Stacy Loar-Porter, Clerk

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