

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
February 12, 2019

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on February 12, 2019 at 7:00 p.m. by Dick Stauffer, Supervisor, in the Municipal Building, 2055 W. John Beers Road, and Stevensville.

BOARD MEMBERS PRESENT: Stacy Loar-Porter, Tom Norbey, Deb Peterson, Terrie Smith, Richard Stauffer and Rick Stone.

BOARD MEMBERS ABSENT: Marc Florian.

ALSO PRESENT: None.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATION.

Department heads presented their budget requests for 2019/20. **Attachment A.**

Fire Department:

Chief Wiederwax presented the requested items:

- See Budget Narrative **Attachment A**

Board removed:

- LED Sign
- Shoreline Rescue equipment

Parks Department:

LYBSA representative Alfonso Chavez presented the requested items:

- See **Attachment B.**

Board removed:

- Plumbing & electrical of old HS concession stand

Smith presented the requested items for the other parks:

- See Budget Narrative **Attachment A**

Police:

Chief Soper presented the requested items:

- See Budget Narrative **Attachment A**

Roads:

Supervisor Stauffer presented the request items:

- See Budget Narrative **Attachment A**

Township Improvement:

Supervisor Stauffer presented the request items:

- See Budget Narrative **Attachment A**

ADJUST AGENDA. None.

PUBLIC COMMENT ON AGENDA ITEMS. None.

CORRESPONDENCE. None.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Stone moved, seconded by Smith to approve the consent agenda.

1. Regular Minutes of the January 8, 2019 meeting
2. Special Meeting & Closed Session Minutes of the January 8, 2019 meeting
3. Approve the 2/13/19 and 1/28/19 bills from the following funds.

General Fund	\$ 139,410.75
Parks Fund	1,926.87
Parks Capital Improvement	31,216.72
Cemetery Fund	855.02
Building Fund	6,119.53
Township Improvement Fund	23,280.87
Police Fund	26,128.73
Police Drug	0.00
Police Capital Improvement	1,323.61
Sewer Enterprise	
Sewer Operating	61,110.35
Sewer Replacement	0.00
Sewer Improvement	0.00
Water Enterprise	
Water Operating	0.00
Water Improvement	0.00
Road Fund	0.00
Fire Capital Improvement	0.00
TOTAL	291,386.35

LIBRARY REPORT. Library Director Jessica Enget, gave an update on upcoming events. The children's department is fully staffed now. The Library Board will be hosting their annual board meeting in March. Circulation for January was; 8,704 Lincoln residents and 15,383 total.

NEW BUSINESS. None.

SUPERVISOR'S REPORT.

Berrien County Roads.

Stauffer shared an article from the Herald Palladium concerning the Road Department. The Berrien County Road Department is no longer going to assist in finding Townships with subdivision road repairs or sealing. The article also addressed the new way the department intends on allocating state road funds; focusing on primary roads and putting more financial responsibility on local municipalities for local road repairs.

Litigation Update

Stauffer stated the court process is proceeding. The notice will be published in the newspaper for 3 weeks, and the homeowners have 28 days to respond. If no response, then the judge will issue a decision. However it has recently been discovered that the property has entered into foreclosure and is expected to go to auction on 2/21. If this happens legal counsel will advise on next steps.

Other Items.**Marihuana Discussion.**

The Board of Trustees, Planning Commission and ZBA held a combined workshop in which Attorney Dienes presented the facts of the new laws. Stauffer stated that we could hold the first reading to opt out at the March meeting. There was discussion on having the Planning Commission look at the options and make a recommendation to the board if there are even areas in the township that this type of business would fit the Township's makeup and match the master plan. Stauffer stated the voters voted 3,303 yes , 3989 no on the state proposal in November. Loar-Porter stated she would like to make certain we are making the most educated decision and there is no reason to rush through the process, the State has not even started the licensing applications. Loar-Porter feels the vote of the people in Lincoln was very close and would like to have additional support for opting out, and make sure the Township does it the correct way the first time.

Resolution for Charitable Gaming License. Motion Carried. Stauffer moved, seconded by Stone to approve the Local Body Resolution for Charitable Gaming Licenses for Paws of Hope. They will be hosting a one-time raffle to raise funds for their foster-based rescue of dogs and cats on 5/18/2019 at the Mendel Center. The entity's registered address is located in Lincoln Charter Township. Ayes: Loar-Porter, Norbey, Peterson, Smith, Stauffer and Stone. Nays: None. **Attachment C.**

CLERK'S REPORT.

Budget Adjustments. Motion Carried. Loar-Porter moved, seconded by Stone, to approve the budget adjustments as presented.

REVENUES		Budget	Adjustment	Amended Budget
<u>Parks Oper</u>				
208-000-677		0	8,900	8,900
<u>Police Cap Improve</u>				
407-000-699		30,000	20,000	50,000
EXPENDITURES		Budget	Adjustment	Amended Budget
<u>Parks Oper</u>				
208-000-818	Contracted Services	6,000	8,000	14,000
<u>Twp Board</u>				
101-101-818.8	Contracted Services/Grant	6,000	25,000	31,000
<u>Planning Commission</u>				
101-722-826	Legal Services	8,000	5,000	13,000
<u>Sewer Operating</u>				
581-000-818	Contracted Services	50,000	205,000	255,000
<u>Police Cap Improve</u>				
407-000-970.120	Fixed Asset/k-9	0	16,000	16,000
<u>Sewer Replacement</u>				
582-000-818	Contracted Services	30,000	125,000	155,000

January balances.

General	\$1,135,899.74	Road	\$207,190.06
Police	\$225,293.78	Parks	\$38,502.19
Cemetery	\$36,176.37	Street Lighting	\$42,034.05
Building	\$419,060.63	Police Drug	\$883.70
Township Improvement	\$78,763.95	Fire Dept. Improvement	\$24,043.69
Police Improvement	\$1,816.67	Park Improvement	\$161,434.24
Sewer Operating	\$1,935,636.60	Sewer Replacement	\$2,844,943.17
Sewer Improvement	\$428,584.61	Water Operating	\$299,939.30
Water Replacement	\$1,598,682.46	Water Improvement	\$5,850,377.40
Trust & Agency	\$27,089.16	Tax Collection	\$1,913,402.86
T&A Delinquent Tax	\$609.67	Flex Spending	\$7,328.82
Police Bond T & A	\$508.72		

TREASURERS REPORT. Smith stated she will report interest earned in March. Taxes are continuing to be collected at the Township Hall until 2/28. The last day to pay taxed without a late fee is 2/14.

PLANNING COMMISSION REPORT. No meeting.

ZONING BOARD OF APPEALS REPORT. No meeting.

ASSESSOR'S REPORT. Distributed to board.

Approve Policy & Procedures. Motion Carried. Loar-Porter moved, seconded by Norbey, to approve the Policy and Procedures for Granting, Reviewing, and Removing Property Exemptions.

BUILDING DEPARTMENT REPORT. No single family residential permits were issued in January. There have been 0 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

FIRE REPORT. Assistant Chief Chiarello provided the board with a report on fire calls and activity by the department for the month.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail, which included the year-end activity report.

PARKS REPORT.**Glenlord Beach project.**

Bids for the final phase of the Glenlord Beach Project were received on 1/22/19.

- Pearson Construction \$323,200.00
- Katerburg Verhage \$324,528.00
- TJM Services, LLC \$330,552.75
- Epic Excavating \$413,200.00

Williams & Works made a recommendation to award the bid to Pearson Construction.

Award bid for Glenlord Beach Project. Motion Carried. Smith moved, seconded by Norbey, to award the bid to Pearson Construction for the Glenlord Beach Project.

Water/Sewer Authority. Smith reported they meet on Thursday.

Public Comments for items not on agenda. None.

Board Member Comments. None.

ADJOURN. There being no further business, the chair adjourned the meeting at 9:32 pm.

Stacy Loar-Porter, Clerk

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